

CATCOTT PRIMARY



Welcome to Reception 2024 - 2025

School contact details
Catcott Primary School
Manor Road
Catcott
Bridgwater
Somerset
TA7 9HD

Telephone number: 01278 722527
Email address: office@catcott.somerset.sch.uk
Web address: www.catcottprimary.co.uk

Staff who you will meet:



Mrs Constanza
Head Teacher



Mrs Thomas
Reception Class Teacher
(Mon – Thurs)



Mrs Kennedy
Reception Class Teacher
(Friday)

The Early Years Foundation Stage

The Early Years Foundation Stage is for all children aged 0 – 5. The principles, which guide the work, are grouped into four themes:

A Unique Child – every child is a competent learner from birth who can be resilient, capable, confident, and self-assured.

Positive Relationships – children learn to be strong and independent from the base of loving and secure relationships with parents and/or a key person.

Enabling Environments – the environment plays a key role in supporting and extending children's development and learning.

Learning and Development – children develop and learn in different ways at different rates and all areas of learning and development are equally important and interconnected.



In the Foundation Stage we plan and teach under seven areas of learning rather than subjects. These are: -

- *Personal, Social and Emotional development*
- *Communication and Language*
- *Literacy*
- *Mathematics*
- *Understanding the World*
- *Physical development*
- *Expressive Arts and Design*

Routines

The school gates open at 08:45. Children have free flow play inside and outside the classroom from this time onwards to access the morning activities.

Lunchtime is from 12:15PM to 13:15PM.

School ends at 15:30PM. The staff will then bring your child out to meet you at the wooden gate by the reception class. This allows staff to finish their activities and ensure each child is collected safely by an appropriate person.

Please let a member of staff know if somebody different to you will be collecting your child. You can let us know by contacting the school office.



Healthy Snacks

We are a healthy school.

The National Fruit Scheme provides the children with a piece of fruit during the afternoon. Various fruits are available each day. Children are encouraged to bring in a healthy snack of fruit to eat during the morning.

Reception children up to the age of five are entitled to free school milk. For your child to receive this you will be required to register with www.coolmilk.com. We also ask that your child bring a named water bottle, which they can have access to throughout the day.



Clothing and equipment

The Governors and staff strongly encourage the wearing of school uniform believing that it promotes a sense of belonging, raises the tone of the school and is appreciated by the parents.

Our uniform is:

- Navy blue or black skirt, trousers or shorts.
- White polo shirt
- Navy blue sweatshirt/Cardigan (embroidered with the school logo)
- Black, low heeled shoes/trainers. No open sandals please.

PE uniform:

- Plain navy/black shorts or plain navy/black tracksuit bottoms
- Plain white T-shirt (until the children are 'sorted' into their house colours)
- Plain navy sweatshirt
- Trainers (these should be velcro fastened unless the children can do their own laces).

Please ensure all items are clearly marked with your child's name.

It is the school policy that large items of jewellery should not be worn. If your child has pierced ears, then please only use small plain studs. This is to prevent accidents, which may occur when children are playing. Hair should be tied back, if possible.

Ordering uniform

School uniform may be ordered directly from **Brigade Clothing**. This service has been set up by us to enable you to order crested uniform online at your convenience with delivery to your door. The site is easy to use. Just register your details the first time you log on and you will be given a pass code, which you can use each time you place an order.

Log on to www.brigadeuniformdirect.uk.com. Enter the school's name and select the school from the drop-down list.

Outdoors:

Reception children will have access to the Foundation Stage outdoor area throughout their day as part of the learning environment, so an all in one waterproof overall and wellington boots can be kept in school. Please ensure these are named.



Starting School

The first week of school starts on Thursday 5th September. Your child will be expected to attend full time from this day onwards.



School Transport (bus)

On application, School Transport may be available from the following villages: Shapwick, Burtle, Cossington, Stawell and Sutton Mallet.

Please look online for further details. Applications can be made online.

<http://www.somerset.gov.uk/education-learning-and-schools/school-transport-apply-for-school-transport>

Lunchtimes

At lunchtimes the Reception staff will supervise the children, initially, until they are settled into their lunchtime routine. The lunchtime supervisors will then help them.

All Reception children are entitled to a free school meal under the government's Universal Infant Free School Meal Initiative.

School meals and packed lunches are eaten in the school hall. School meals are worked on a three-week rolling rota. Menus will be issued so you may help your child select their choices.

The children are encouraged to eat their meals. If your child is having sandwiches, we encourage you to prepare a healthy eating lunchbox. No fizzy drinks or sweets should be brought into school.

The school is also a nut free zone, so no nuts or products containing nuts are allowed.



School Attendance and Punctuality

Our aim is for all children to be in school and achieve to the best of their ability.

As a school we aim to achieve an attendance rate of 95% or above.

We work very hard to make children aware of attendance from an early age and run various competitions and initiatives throughout the school year.

Attendance

100% is excellent

98% is very good

95% is good

93% needs improvement

90% is unsatisfactory and needs improvement. Medical evidence maybe required.

85% is poor and may be a cause for concern. Medical evidence will be required.

Attendance below 85% is of a great concern. School may need to involve the Education Welfare Service.

Section 7 of the 1996 Education Act states:

"If a child who is a registered pupil at school fails to attend regularly, the parent is guilty of an offence".

Please don't be offended if you hear from us: we monitor children's attendance in school weekly and we aim high. The parents of any children who fall below 95%, for whatever reason, will be contacted.

Health

The school needs to be informed of any medical conditions, short or long term, your child has had, or may have. This includes asthma, epilepsy, allergies, disabilities, and any medicines being taken at home.

Medicines

Medicines, including inhalers, will only be administered to children during school hours as long as a consent form has been completed. These are available from the school office and on the website and must be completed before any medicines can be given by school staff. All medicines must be clearly labelled with your child's name.

Illnesses

The school is not equipped to care for sick children. Should your child be taken ill at school, you will be contacted and requested to collect them. Children must be kept at home if they have an infectious illness. Some illnesses have a time of absence specified by the Health Protection Agency and your doctor will advise on this. In case of sickness and/or diarrhoea, school would expect children to be kept at home for 48 hours **after the clearance of symptoms.**

Please inform school at the beginning of the school day if your child is not going to be in school due to illness. Please ensure the contact numbers we have in school are up to date so that, should your child be taken ill or have an accident, we can contact you as soon as possible. You can report your child's absence on ParentMail, by calling the office 01278 722527 or office@catcottprimary.co.uk.

Headlice

It is the parent's responsibility to check for headlice. Children with headlice should not be sent to school before treatment has started. It is recommended that you check your child's hair weekly as a precaution and inform your child's class teacher if you find any. If your child has long hair, it must be kept tied up.

School Nurse checks

During your child's year in Reception the local Health Authority will check their weight, height, and sight. You will be informed when these checks are going to take place and if any follow-up appointments are needed. Should you have any problems or queries you might wish to discuss with the school nurse, please inform your child's teacher and an appointment can be made for you to see her.

Accidents at school

If a child has a minor accident at school and first aid treatment has been administered, then a form is sent home to inform you of the incident and any treatment given. This is nothing to worry about – it just serves to make parents aware of the first aid their child has received.

Safeguarding

The Governors and staff at Catcott Primary School fully recognise the responsibilities and duties placed upon them to have arrangements to safeguard and promote the welfare of all pupils in the school. We recognise that all members of our community have a full and active part to play in the well-being and safety of pupils.

We believe that our school should provide a safe, caring, positive and stimulating environment in which pupils can learn and which promotes the social, physical, and emotional well-being of each pupil.

Our Designated Safeguarding lead has overall responsibility for safeguarding and child protection.

The Designated Safeguarding lead is: Mrs Constanza– Head teacher

The Deputy Designated Safeguarding lead is: Miss Hannah Lintern –Deputy Head teacher

Please visit the school website for more information about how we safeguard all pupils.



We hope you have found the enclosed information useful. If you have any further questions, please do not hesitate to contact the school office, who will be happy to help with any queries.

We look forward to
welcoming you and your
child in September!

www.catcottprimary.co.uk

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