

Monday 13th October 2025

Dear Families,

Catcott Primary School Governing Body - Vacancy for a Parent-Governor

The Governing Body has a vacancy for a Parent-Governor, elected by the parents and carers of our school. The Governing Body works with the Headteacher to ensure the best care and education for every pupil, both now and in the future. Parent-Governors bring valuable insights to the Governing Body's decisions. They don't represent individual parents but focus on the best interests of all pupils.

If you are a parent or carer of a pupil at Catcott, you can apply by completing the attached nomination form. Paper copies are available at the school office.

If more than one person applies, there will be a secret ballot to choose the new Parent-Governor. Every parent or carer will have a vote in the election.

Please consider if you'd like to contribute your time and skills as a Governor. Governors serve for four years and there the Governing Body meets 6 times a year (normally on Wednesday evenings at the school or on-line). Governors may also visit the school to learn more about our work and attend extra meetings. Some training is essential and there is lots of help and support available - you don't need to be an expert in education.

The application form includes a brief statement of why you want to be a Governor. This statement will be shared with the Governing Body and with parents if there is an election. If only one person applies, they will be appointed without a vote.

Submit your application by email or hand it to the school office by 10am on Tuesday 21st October 2025. Late applications cannot be accepted.

Some legal reasons may disqualify you from being a Governor. The list of disqualifications is on the back of the application form. Signing the form means you declare you are eligible. There is lots of information about being a Governor on the [Department for Education website](#) or contact the Clerk to Governors, cjones@catcottprimary.co.uk. There is information on the current governing body and its work on the school website.

We look forward to hearing from you!

Laura Constanza
Headteacher and Returning Officer