

CATCOTT PRIMARY



CHARGING AND REMISSIONS POLICY

‘Where learning takes you to greater heights’

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| Review Cycle | Annual |
| Date of current policy | March 2026 |
| Author of current policy | Hannah Lintern |
| Approved by FGB | |
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Aim

The aim of this policy is to set out what charges may be made for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents. This guidance is based on Somerset LA (April 2019) model document.

Residential school visits

We may charge for the cost of board and lodgings during overnight school trips, but the charge will not be more than the accommodation costs.

Music tuition

- Charges may be made when the tuition is not an essential part of the National Curriculum
- A public examination syllabus
- An after school club

Examinations

- No charge will be made for entering pupils for public examinations related to the National Curriculum
- Charges will be made for an examination not related to the National Curriculum

Breakages and replacements

We may charge for breakages and replacements as a result of damages caused wilfully or negligently by pupils.

Extra-curricular activities and school clubs

We may charge for clubs, enrichment and extra-curricular activities.

Voluntary contributions

We may ask parents for a voluntary contribution towards the cost of:

- any activity which takes place during school hours such as visitors or swimming lessons
- resources for extraordinary sessions such as those with visitors
- school equipment

The contribution is voluntary and pupils of parents who cannot, or do not wish to, contribute will not be excluded from the activity. Where there are not enough voluntary contributions to make the activity possible, and there are no other ways to get funds, the school will cancel the activity.